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TO : AGENCY RECORDS OFFICERS

FROM : Assistant Archivist for
Federal Records Centers

Attached is a CSA notice giving the addresses of the new National Personnel Records Center at St. Louis. Please note that there is no change in the functions of the former centers and the services they provide.

We presume that you will note this change in the next revisions of your internal manuals and instructions.

We have not sent this notice elsewhere in your agency. If needed, a few additional copies are available from the Operations Division, (Code 13, Extension 35185).

Robert Engel